

KENDRIYA VIDYALAYA SANGATHAN, REGIONAL OFFICE, KOLKATA

Application for Local transfer for the year 2015-16

(To be submitted in Triplicate. One copy each will keep in both the KVs and another to be forwarded to KVS, RO, Kolkata)

1. Transfer sought from KV \_\_\_\_\_ to KV \_\_\_\_\_
2. Name of Student (Capital letter) :
3. Sex :
4. Father's name :
5. Class in which the child is studying in 2015-16 :
6. From which class the student is studying in present KV :
7. Reason for seeking transfer :

(Enclose the documentary evidence. Medical ground cases should be supported by valid Medical documents issued by the Govt. Hospital/AMA/CGHS.

1. (a) Residential address at the time of admission \* :

(b) Present residential address \* :

(Residential proof of a & b are both to be attached)

(\*Attach any one : Xerox copy of Ration Card, telephone/Electricity bill, Voter I.D. Card/ Aadhaar Card/Allotment of Quarter in case of Govt. accommodation, Gas connection, Driving license)

9. Signature of the parent/guardian with date :

(To be filled up by the KV where the student is studying)

1. Whether the child admitted as fresh during this academic year : Yes or No
2. **Category of the parent (must be filled up) :**
3. Roll strength of class. : No. of sections \_\_\_\_\_ Strength \_\_\_\_\_
4. Remarks/recommendation of the Principal :

Signature of Principal

(After filling up the form, 2 copies are to be sent to the incoming KV)

(To be filled up by the KV where local transfer sought)

1. Enrolment as on date : No. of section \_\_\_\_\_ enrolment \_\_\_\_\_
2. Remarks/Recommended/Not recommended of the Principal :

Signature of the Principal  
with seal

Approved/Not approved. (to be filled up by RO)